

P4	C7	1 NEEDS IMPROVEMENT	2 MEETS REQUIREMENT	3 EXCEEDS REQUIREMENTS	4 EXCEPTIONAL
<b>HEALTH &amp; SAFETY:</b> Behaviors that indicate general regard for the health and safety of self and others.					
2	3	Frequently appears tired or run down; demonstrates behaviors that may result in injury to self or others.	Uses tools and equipment appropriately; follows proper safety procedures; very rarely gets sick.	Takes an active role in maintaining personal health; uses safety precautions as needed and can instruct others in safety procedures as necessary.	Looks for ways to improve the health and safety of both self and coworkers.
Comments: I think the commitment to your health and care takes in the office demonstrates a greater understanding + commitment area.					
<b>INTERPERSONAL SKILLS</b>					
<b>BOUNDARY MANAGEMENT:</b> The extent to which one shows respect for the individuality of self and others.					
2	2	Generally fails to show respect for or trust in self and others.	Can distinguish between the needs, goals, and values of self and others; respectful of the differences. <i>not always</i>	Possesses a healthy sense of self; easily recognizes the difference between a problem and a crisis.	Has established goals toward enhancing self-efficacy; normally practices assertive communication.
Comments: NOT ALWAYS aware of others needs which may be different from providing information and resources.					
<b>CUSTOMER RELATIONS:</b> The extent to which one seeks to build positive experiences with customers.					
2	3	Behavior generally reflects a lack of interest in or inability to provide good customer service.	Clearly likes people and relates well to most customers.	Takes a genuine interest in customers and is willing to "go the extra mile" to satisfy their expectations.	Assumes ownership of customers' needs and problems; makes them feel like family.
Comments: I believe you genuinely want to help participants and me. You clearly care by your actions.					
<b>INTERPERSONAL RELATIONS:</b> The ability to form healthy, caring relationships with peers.					
2	2	Displays behaviors that make others uncomfortable (e.g., aloof/too friendly, extremely shy/quite aggressive).	Engages with others in a friendly and professional manner.	Appreciates the differences in others and enjoys spending time with them.	Is liked and trusted by others; develops strong, appropriate relationships with most people.
Comments: You are very professional, friendly and courteous.					